

# University Council Executive Committee

## MINUTES

AUGUST 15, 2017

2:30 – 3:20 PM

LEIGH HALL 413

MEETING CALLED BY	Harvey Sterns, chair	
TYPE OF MEETING	Monthly Meeting	
PRESIDER	Harvey Sterns, chair	
NOTE TAKER	Kim Haverkamp	
ATTENDEES	<p><b>Attendees:</b> Taylor Bennington, Jeanette Carson, Tonia Ferrell, Diane Gorse, Ruth Nine-Duff, Rex Ramsier, Néna Roy, Harvey Sterns</p> <p><b>Absent with notice:</b> Marjorie Hartleben</p>	
Agenda topics:		
2:30 – 2:33	CALL TO ORDER	HARVEY STERNS
DISCUSSION	<ol style="list-style-type: none"> <li>The chair called the meeting to order. The topics, Child Development Center and Goal Alignment Workshop, were added and the agenda was approved as amended by unanimous consent.</li> <li>The chair asked for additions or correction to the July 18 Executive Committee minutes. There being none, the minutes were approved as distributed by unanimous consent.</li> </ol>	
2:33 – 3:05	UNFINISHED BUSINESS	HARVEY STERNS
DISCUSSION	<ol style="list-style-type: none"> <li>With the closing of the Child Development Center, we need to find academic training for programs that involve child development. Faculty Senate is looking at this issue.</li> <li>The committee discussed revisions to the August 8 UC Update for the Digest. Tonia Ferrell will send the revisions to Joette Weir.</li> <li>A motion was made to endorse the following changes to the UC Bylaws. The motion carried by unanimous consent. <ul style="list-style-type: none"> <li>D(4): The UC shall define its year to begin May first <ul style="list-style-type: none"> <li>Proposed change: Begin Sept. 1 to align with academic year</li> </ul> </li> <li>D(5) and D(5)(e): The UC shall consist of 27 voting members. President and Provost are voting members <ul style="list-style-type: none"> <li>Proposed change: The UC shall consist of 25 voting members. President and Provost are ex officio, non-voting members</li> </ul> </li> <li>D(8)(b)(iii): Duties of standing committee chair <ul style="list-style-type: none"> <li>Proposed change: Add duties of standing committee vice chair and secretary (same as UCEC officers in bylaws H(1)(a-c)).</li> </ul> </li> <li>G(1)(d-e): A quorum shall be a majority of members present in person <ul style="list-style-type: none"> <li>Proposed change: A quorum shall be a majority of the filled seats.</li> </ul> </li> </ul> </li> </ol>	

	<p>The topic, Bylaw Changes, will be added to the Sept. 12 UC meeting.</p> <p>Per UC Bylaw K(1-4), amendments to the bylaws may be proposed in writing at any regularly scheduled meeting. A vote by the UC may be taken only at a subsequent regular or special UC meeting. To pass, a proposed amendment requires at least a two-thirds vote.</p> <ol style="list-style-type: none"> <li>4. Space Allocation Forms: The Physical Environment Committee should discuss space allocations and report to UC. Does the Physical Environment Committee and the UC need to sign the Space Allocation form? The UCEC will ask the Physical Environment Committee to discuss and bring a recommendation to UC.</li> <li>5. Ad hoc committees: The ad hoc committees should provide updates at the monthly UC meetings. The following was discussed: <ul style="list-style-type: none"> <li>● Ad hoc Textbook Committee: <ul style="list-style-type: none"> <li>○ Add Jeanette Carson to the committee</li> <li>○ USG will appoint a member to the committee</li> <li>○ Invite Greg Dieringer and Janet Bean to attend the meetings</li> </ul> </li> <li>● Ad hoc Awards Committee <ul style="list-style-type: none"> <li>○ Kim Haverkamp will schedule a meeting</li> <li>○ USG will appoint a member to the committee</li> <li>○ USG will look into how students picked Outstanding Mentor</li> <li>○ Students should have input for Outstanding Teacher</li> </ul> </li> </ul> </li> <li>6. Goals Alignment Workshop: Kim Haverkamp will ask committee chairs if they would like to have a workshop that would help their committee with goal development. The deadline to submit committee goals will be Sept. 29.</li> <li>7. A suggestion was made to use surplus meal tickets for visiting students and parents.</li> </ol>	
3:05 – 3:05	<b>TOPIC SUBMISSIONS</b>	<b>HARVEY STERNS</b>
DISCUSSION	There were none at this time.	
3:05 – 3:20	<b>NEW BUSINESS</b>	<b>HARVEY STERNS</b>
Discussion	<ol style="list-style-type: none"> <li>1. The UCEC meeting time was discussed. Diane Gorse will let Kim Haverkamp know if she is available to meet at 3 p.m.</li> <li>2. The agenda for the Sept. 12 UC meeting was approved as amended by unanimous consent.</li> </ol> <p>The meeting was adjourned at 3:20 p.m. by unanimous consent.</p>	